

# **Nolan Tomboulian**

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1214 N. Pasteur St.  
New Bern, NC 28560

252-675-0176  
Nolan@TEEL.org

## **PROFILE SUMMARY**

Seeking the opportunity to integrate my knowledge and experience in Information Technology and business with my passion of teaching to equip and empower others.

Thirty-five years in Corporate IT Systems Analysis and Support and Professional Teacher. Licensed NC Math (6-12), Science (6-8), CTE Business (6-12). Proactive, team builder and tactical planner with the ability to assimilate information quickly and build relationships. Self-driven yet effectively collaborates with all levels. Team Leader and facilitator for summer cultural exchange programs in China.

## **CORE STRENGTHS**

- Corporate Legacy Integration
- Mainframe Coding and Support
- Microsoft Office Specialist
- Technology Conversions / Integration
- Relationship Building
- Training and Development
- NC Licensed Business Education (CTE)
- NC Licensed Math (6-12)
- NC Licensed Middle School Science
- Student Support, Math and Chess clubs

## **EDUCATION**

- |   |                             |                   |
|---|-----------------------------|-------------------|
| <b>Master Business Administration</b><br>Office Information and Technology  | Wake Forest University      | Winston-Salem, NC |
| <b>Master of Secondary Education</b>  | Grand Canyon University     | Phoenix, AZ       |
| <b>Bachelor Business Administration</b><br>Major: Business Systems, Minor: Economics<br>Dean's Award for Outstanding Service, President, College Student Government Association | New Mexico State University | Las Cruces, NM    |

## **IT EXPERIENCE**

### **First Union National Bank / Wachovia / Wells Fargo**      **1986 - 2003**

*Sr. Analyst / Project Leader / Developer / Consultant*

- Coordinated Automation Division volunteers for: Excellence in Education, Reading First, Junior Achievement, Chess Coaching and other service to schools and the community.
- Multiple positions in: Enterprise Information Technology, Training, and Business Applications.
- Analyzed, Designed, Coded, Tested, Documented, Implemented and Supported End User Applications.
- Developed and presented classroom and self-paced instructional materials to train clients on system tools, procedures, methodologies.
- Facilitated meetings, monitored project status, communicated milestones, and identified obstacles that might impact on-time delivery of projects.
- Conducted interviews, Focus group meetings, and observed behavior to gather information on existing procedures and policies and potential areas of systems improvements.
- Information Center / Help Desk / SPOC / Training and Support

**EDUCATIONAL TEACHING EXPERIENCE**

- Temple Christian Academy** New Bern, NC **2022 - 2023**  
Initial start-up year. Combined 5<sup>th</sup> and 6<sup>th</sup> grade integrated classrooms.  
Students of diverse learning abilities and backgrounds.
- Annunciation Catholic School** Havelock, NC **2015 - 2022**  
Middle School Math Teacher. Computer Technology, Chess Club and Math Club Advisor.  
Internet and Technology support.
- The Edge Institute** Charlotte, NC **1997 - Present**  
Instructor / *Team Leader / Part-Time*. Conduct English and business classes in Xi'an, Hunan, Sichuan, Yunnan and Guangdong China for 3-5 week summer programs. Develop teaching materials, present cultural lectures, build relationships. Coordinate teachers, students and resource utilization. Conduct stateside orientation and training workshops. Research opportunities for new partnerships and programs. (TEEI.org, Tombouliau.org)
- Craven Community College** New Bern, NC **2011 - 2016**  
Adjunct Business Technology Instructor. Microsoft Office Specialist. Computer Applications, Excel, Word, PowerPoint, Introduction to computers.
- Pamlico Community College** Grantsboro, NC **2011 - 2015**  
Adjunct Business Technology Instructor, Computer Applications, Project Management.
- Substitute Teacher** **2011 - 2015**  
The Epiphany School of Global Studies New Bern, NC  
Jones County Schools Trenton, NC  
St. Paul Catholic School Bern, NC
- Jones County Schools** Trenton, NC **2008 - 2010**  
Teacher: CTE/VOCATS  
High school and middle school teacher: Small Business, Career Management, Principles of Business. Assisted teachers with technology in the classroom and provided website training.
- Charlotte Mecklenburg Schools** Charlotte, NC **2005 - 2007**  
Teacher: Business CTE/VOCATS.  
Algebra, 7<sup>th</sup> and 8<sup>th</sup> grade math, Business Computer Technologies, Chess Team Coach.
- Carteret Technical College** Morehead City, NC **1981 - 1984**  
*MIS Director / Instructor*  
Coordinated computer facilities. Analyzed, designed, implemented and supported: registration, finance, library management, automated test scoring, and faculty evaluation systems. Designed and taught cross-curricula classes. Conducted training workshops for staff and the community. Presented at the National Conference on Educational Automation showing how PCs could be used in a community college.

**AFFILIATIONS AND INTERESTS**

New Bern Noble Knights Police Youth Chess Program Instructor (NewBernChess.club)  
North Carolina Teachers of Mathematics  
North Carolina Association for Career and Technical Education  
Odyssey of the Mind: Coach, Problem Captain #4, Regional and State Judge  
Gideons International  
Historic Riverside Neighborhood Association: Vice-president  
North Carolina Chess Association: President and Vice-president  
United States Chess Federation: Certified Chess Coach and Tournament Director  
Foreign Exchange Host family for French, German and Chinese students  
NC Licensed Foster Parents with Dept. of Social Services / Charlotte-Mecklenburg (1995-2004)  
Community ESL instruction (Charlotte)  
Toastmasters: CTM, President, First Union Chapter

**AWARDS AND RECOGNITIONS**

Kappa Delta Pi: Educational Honor Society  
Golden Key: National Graduate Honor Society  
First Union: Excellence in Education Award  
Junior Achievement Hall of Fame: Evening and Daytime programs (12 years)  
First Union: Quality Process Improvement Award – Mortgage Loan – SPOC/Help Desk  
First Union: Programmer of the Year – IP/Transaction Recovery Team  
Charlotte Mecklenburg Chess Association: Volunteer of the Year  
Omicron Delta Epsilon: Economics Honor Society  
College of Business, New Mexico State, Student Council President and Student Senate